

ABE Level 3 Foundation Diploma in Leadership

A skills-focused
qualification to develop
more confident and
competent leaders

Developed with
**The Institute of
Leadership**
Includes
**complimentary
membership**

Gain the knowledge and skills to be an effective leader.
Progress in your chosen career field or go on to
higher-education qualifications.

Whatever your ambitions, leadership skills are essential to achieving your potential. This qualification equips you with the practical skills to step confidently into a leadership role and it can also be used, in conjunction with other qualifications, as a pathway to a higher education.

Why choose this qualification:



You are interested in the theory and practice of leadership.



You aspire to a leadership role.



You are new to a leadership role.

Develop essential knowledge and abilities:

On successful completion of the qualification you will be able to:

- Recognise how leadership models and theories are applied, along with the impact of different leadership approaches within an organisational context.
- Understand the skills and behaviours required for effective leadership along with the ability to identify your personal leadership strengths and areas for development.
- Understand stakeholder theory and application for leaders who have to communicate with different internal and external stakeholders.
- Lead, motivate and support others to achieve organisational goals and objectives.

Future-proof your skills:

Based on the World Economic Forum Future of Jobs Report 2025, here are the core skills you will develop from the most sought-after employer requirements anticipated for 2030:

- Leadership and social influence
- Motivation and self-awareness
- Empathy and active listening
- Talent management

Achieve a certificate featuring the logos of ABE, The Institute of Leadership and UK regulator, Ofqual.

Benefits of the ABE Level 3 Foundation Diploma in Leadership

When you enrol for an ABE qualification, you gain a host of benefits these include:

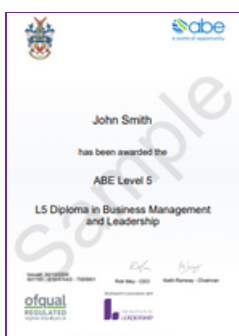


One year's complimentary studying membership of IoL providing a wealth of leadership resources to support your studies and long-term professional development.



An ABE study guide for every unit.

On completion, you will receive a credit-bearing physical certificate featuring the logos of ABE, The Institute of Leadership and UK regulator, Ofqual. This provides the qualification with recognition and facilitates access to higher education courses.



ABE Level 3 Foundation Diploma in Leadership - qualification details

Qualification number: 610/5391/0

Guided learning hours: 200

Number of units: 4

Credits: 40

Assessment method: Assignment

Level 3 is at the same difficulty level as an A level.

Unit titles:

- Principles of Leadership
- Developing Leadership Capability
- Building Stakeholder Relationships
- Leading and Supporting Others to Deliver Results

See unit descriptions overleaf.

All units are 10 credits. Four units can be completed in one assessment window.

About ABE and The Institute of Leadership

ABE is a British exam board which has been at the **forefront of developing business education** since we were founded in 1973. We have a strong international focus and, as a not-for-profit, our mission is to empower people to transform their lives and communities through gaining high-quality business, leadership and entrepreneurial skills.

In 2023 ABE became an independent subsidiary of The Institute of Leadership, a charity and membership organisation founded in 1947 dedicated to unlocking leadership potential. This provides the opportunity to access a host of resources to support your professional development and become part of a leadership community.

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unit descriptions

Principles of Leadership

This unit provides an understanding of:

- The impact of leadership approaches and styles within an organisational context.
- Leadership models and theories and how they can be applied.
- The opportunities and difficulties encountered in leadership and strategies to reduce or overcome challenges.

This unit is also part of the following qualifications:

- ABE Level 3 Foundation Diploma in Business Management
- ABE Level 3 Diploma in Business Management

Building Stakeholder Relationships

This unit introduces stakeholder theory and explores the application for leaders who have to communicate with a range of internal and external stakeholders.

On completion, you will be able to:

- Identify relevant stakeholders and their needs and expectations.
- Recognise actions required by a leader to develop and maintain positive stakeholder relationships.
- Understand how to deal with conflict situations when they arise in stakeholder relationships.

This unit is also part of the following qualification:

- ABE Level 3 Diploma in Business Management

Developing Leadership Capability

This unit will develop:

- Understanding of the essential skills, knowledge and behaviours required to be an effective leader.
- The ability to assess your leadership capabilities to identify your personal strengths and areas for development.
- Basic concepts of psychological safety and how this contributes to a safe and inclusive work environment.

This unit is also part of the following qualifications:

- ABE Level 3 Foundation Diploma in Business Management
- ABE Level 3 Diploma in Business Management

Leading and Supporting Others to Deliver Results

This unit will develop your ability to:

- Lead, motivate and support others to achieve goals and objectives.
- Align goals for individuals and teams to organisational strategy and objectives.
- Understand a range of motivational theories and their applications.
- Identify actions a leader can take to motivate others.
- Understand reasons why a team may not achieve its goals and explore methods that will support it to deliver results.

This unit is also part of the following qualification:

- ABE Level 3 Diploma in Business Management