



Transition arrangements from NQF to RQF

The updated RQF versions of our qualifications have been mapped against the current NQF versions to support student progression from old to new. Our key priority is to look after the interest of our learners during the transition, whilst adhering to the regulatory requirements by recognising prior learning “which is relevant to the knowledge, skills and understanding which will be assessed” as part of each qualification (Ofqual GCR E10.2).

As we communicated in December 2016, all current NQF units will be available for the June 2017 and December 2017 exam sessions. We have designed the transition to the updated RQF qualifications to be very straightforward, based around these principles.

Transition guidelines for those partway through a qualification

If you have completed more than 50 per cent your NQF qualification, you will stay on NQF and may achieve your NQF certificate once you have completed the prerequisite number of units for the qualification. Your outstanding units can be selected from the RQF framework.

If you have completed 50 per cent or less of your NQF qualification, you may transfer to RQF and achieve your RQF certificate once you have completed the prerequisite number of units for the qualification. Your outstanding units can be selected from the RQF framework.

In both scenarios, there are some NQF units for which you are entitled to exceptions based on our mapping activity. In those cases, the completed NQF units will count towards the RQF qualification. When completing your qualification, please ensure that you select RQF units that are not exempted by their NQF passes.

[Click here to view the exemption document](#)

Table 1. Transition rules for NQF

NQF qualification stage at time of transfer	What you need to do	Which certificate you may achieve
<p>Level 4 – units completed: 0-2</p>	<p>You will need to transfer to RQF</p> <p>Choose either Level 4 Foundation Diploma (4 units) or Level 4 Diploma (8 units) programme</p> <p>Confirm which RQF unit/s you are exempt from – see the exemption document</p> <p>Select the remaining required RQF units from the specific qualification you wish to achieve</p> <p>Complete 4 units in total for Level 4 Foundation Diploma or 8 units for Level Diploma (excluding those units you are exempt from)</p>	<p>RQF:</p> <p>ABE Level 4 Foundation Diploma (4 units)</p> <p>ABE Level 4 Diploma (8 units)</p>
<p>Level 4 – units completed: 3</p>	<p>Stay on NQF</p> <p>Complete 4 units in total</p> <p>Select and complete this mandatory RQF unit to make up the qualification:</p> <ul style="list-style-type: none"> ▪ Dynamic Business Environments 	<p>NQF:</p> <p>ABE Level 3 Certificate (4 units)</p>

Guidance notes

Those learners who have not completed their NQF qualifications and would like to transfer to RQF qualifications according to the transition rules can apply to do so from 4th September 2017 onwards.

Those who have not completed their NQF qualification after the December 2017 exam session will need to complete their qualification with RQF units according to the rules above

The new RQF qualifications will be graded. Hence, learners can transfer the grade they received on their completed NQF units which will count towards their RQF qualifications.

A learner has completed a unit if they have achieved a minimum of a pass.

In a case where a NQF unit has exemption for one or more RQF units, learners can only count it against one RQF unit.

If you are required to transfer to RQF and you have completed NQF unit/s which have no exemptions, you may request for a unit certificate.

The completed NQF and RQF units will be listed on your certificate.